

# Agenda

Reigate & Banstead  
Local Committee

**We welcome you to  
Reigate and Banstead Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You



## Discussion

Items include:

- Highways Forward Programme 2014/15
- Redhill Balanced Network Update
- Surrey Trading Standards Update

## Venue

**Location:** Reigate Town Hall,  
Castlefield Road,  
Reigate, Surrey RH2  
0SH

**Date:** Monday, 2 December  
2013

**Time:** 2.00 pm

# You can get involved in the following ways

# Get involved

## ***Ask a question***

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## **Thank you for coming to the Local Committee meeting**

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: [sarah.quinn@surreycc.gov.uk](mailto:sarah.quinn@surreycc.gov.uk)

Tel: 01737 737695



**SURREY**  
COUNTY COUNCIL

### **Surrey County Council Appointed Members**

Mrs Dorothy Ross-Tomlin, Horley East (Chairman)  
Mrs Kay Hammond, Horley West, Salfords and Sidlow (Vice-Chairman)  
Mrs Natalie Bramhall, Redhill West and Meadvale  
Mr Jonathan Essex, Redhill East  
Mr Bob Gardner, Merstham and Banstead South  
Mr Michael Gosling, Tadworth, Walton and Kingswood  
Dr Zully Grant-Duff, Reigate  
Mr Ken Gulati, Banstead, Woodmansterne and Chipstead  
Mr Nick Harrison, Nork and Tattenhams  
Ms Barbara Thomson, Earlswood and Reigate South

### **Borough Council Appointed Members**

Cllr Victor Broad, Tadworth and Walton  
Cllr Adam De Save, Reigate Central  
Cllr Julian Ellacott, Redhill West  
Cllr Ms Sarah Finch, Redhill East  
Cllr Norman Harris, Nork  
Cllr Roger Newstead, Reigate Hill  
Cllr Graham Norman, Meadvale and St Johns  
Cllr David Powell, Horley West  
Cllr John Stephenson, Chipstead, Hooley and Woodmansterne  
Cllr Mrs Rachel Turner, Tadworth and Walton

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Sarah Quinn, Community Partnership and Committee Officer on 01737 737695 or write to the Community Partnerships Team at Consort House, 5-7 Queensway, Redhill, Surrey RH1 1YB or [sarah.quinn@surreycc.gov.uk](mailto:sarah.quinn@surreycc.gov.uk)**

**This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.**

#### **GUIDANCE ON USE OF INFORMATION TECHNOLOGY (IT) AND SOCIAL MEDIA AND ON THE RECORDING OF MEETINGS**












Those wishing to report the proceedings at the meeting will be afforded reasonable facilities for doing so; however, there is no legal requirement to enable audio or video recordings or use of IT and social media during the meeting. The final decision on whether a member of the public or press may undertake these activities is a matter for the Chairman's discretion.

All mobile devices (mobile phones, BlackBerries, etc) should be switched off or placed in silent mode during the meeting to prevent interruptions and interference with any Public Address (PA) or Induction Loop systems. Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference with any PA or Induction Loop systems being caused. The Chairman may ask for mobile devices to be switched off in these circumstances.

Any requests to record all or part of the meeting must be made in writing, setting out the parts of the meeting, purpose and proposed use of the recording, to the Chairman prior to the start of the meeting. In considering requests to record the meeting, the Chairman will take into consideration the impact on other members of the public in attendance. The Chairman may inform the committee and any public present at the start of the meeting about a proposed recording, the reasons and purpose for it and ask if there are any objections. The Chairman will consider any objections along with any other relevant factors before making a decision. The Chairman's decision will be final, but s/he may ask for recordings to be ceased in the event that they become a distraction to the conduct of the meeting and may request a copy and transcript of any recording made.

|   |   |  |  |
|---|---|--|--|
|    |    |    |   |
| Mrs Dorothy Ross-Tomlin (Chairman)<br>Horley East                                   | Mrs Kay Hammond (Vice-Chairman)<br>Horley West, Salfords & Sidlow                   | Mrs Natalie Bramhall<br>Redhill West & Meadvale  | Mr Jonathan Essex<br>Redhill East  |
|   |   |   |  |
| Mr Bob Gardner<br>Merstham & Banstead South   | Mr Michael Gosling<br>Tadworth, Walton & Kingswood                                  | Dr Zully Grant-Duff<br>Reigate   | Mr Ken Gulati<br>Banstead, Woodmansterne & Chipstead                                 |
|  |  | <br><b>SURREY</b><br>COUNTY COUNCIL<br><br><b>Local Committee<br/>(Reigate &amp; Banstead)</b><br><br><b>County Councillors 2013-17</b> |  |
| Mr Nick Harrison<br>Nork & Tattenhams   | Ms Barbara Thomson<br>Earlswood & Reigate South                                     |  |  |

For councillor contact details, please contact Sarah Quinn, Community Partnership and Committee Officer ([sarah.quinn@surreycc.gov.uk](mailto:sarah.quinn@surreycc.gov.uk) / 01737 737695)

|   |   |   |   |
|---|---|---|---|
|    |    |   |  |
| Cllr Victor Broad<br>Tadworth & Walton  | Cllr Adam De Save<br>Reigate Central  | Cllr Julian Ellacott<br>Redhill West  | Cllr Ms Sarah Finch<br>Redhill East   |
|    |    |   |  |
| Cllr Norman Harris<br>Nork  | Cllr Roger Newstead<br>Reigate Hill   | Cllr Graham Norman<br>Meadvale & St Johns   | Cllr David Powell<br>Horley West  |
|  |  |  <p><b>Local Committee<br/>(Reigate &amp; Banstead)</b></p> <p><b>Borough Council<br/>Co-optees 2013-14</b></p> |   |
| Cllr John Stephenson<br>Chipstead, Hooley & Woodmansterne                           | Cllr Mrs Rachel Turner<br>Tadworth & Walton   |   |   |

For councillor contact details, please contact Sarah Quinn, Community Partnership and Committee Officer ([sarah.quinn@surreycc.gov.uk](mailto:sarah.quinn@surreycc.gov.uk) / 01737 737695)

## **OPEN FORUM**

Before the formal Committee session begins, the Chairman will invite **questions relating to items on the agenda from members of the public** attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

### **PART ONE - IN PUBLIC**

#### **1 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY)**

To receive any apologies for absence.

#### **2 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY)**

(Pages 1 - 46)

To approve the minutes of the previous meeting as a correct record. The minutes will be available in the committee room half an hour before the start of the meeting, or online at [www.surreycc.gov.uk/reigateandbanstead](http://www.surreycc.gov.uk/reigateandbanstead) or by contacting the Community Partnership and Committee Officer.

#### **3 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY)**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
- If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

#### **4 PETITIONS (AGENDA ITEM ONLY)**

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

One petition was received prior to the deadline.

**4a Petition - 20mph Speed Limit - Woodmansterne Street/Carshalton Road**

*Response TO FOLLOW*

**5 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY)**

To answer any questions from residents or businesses within the Reigate and Banstead Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon 4 working days before the meeting.

**6 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY)**

To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer before 12 noon 4 working days before the meeting.

One question received to date:

Restoration of Reigate Priory Museum – Cllr Roger Newstead  
*(Response TO FOLLOW)*

**7 LOCAL COMMITTEE AND MEMBERS ALLOCATION FUNDING - UPDATE [FOR INFORMATION ONLY]**

(Pages 47 - 54)

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation. For the financial year 2013/14 the County Council has allocated £12,876 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since May 2013 to date.

*(Report and Annex 1 attached)*

**8 HIGHWAYS FORWARD PROGRAMME 2014/15 - 2015/16 [EXECUTIVE FUNCTION]**

(Pages 55 - 66)

This report seeks approval of a programme of highway works for Reigate and Banstead funded from the Local Committee's delegated capital, revenue and Community Enhancement budgets.

*(Report and Annexes 1 and 2 attached)*

**9 HIGHWAYS SCHEMES UPDATE [FOR INFORMATION ONLY]**

(Pages 67 - 76)

At the 4 March 2013 Local Committee, Members agreed a programme of revenue and capital highway works in Reigate and Banstead. Delegated Authority was given to enable the forward programme to be progressed without the need to bring further reports to the Local Committee for decision. This report sets out recent progress.

*(Report and Annex 1 attached)*

- 10 REDHILL BALANCED NETWORK UPDATE AND STATION ROAD (EASTERN END) CONSULTATION [EXECUTIVE FUNCTION]** (Pages 77 - 106)
- This paper is to update Members on the Redhill Balanced Network and feedback received following the 6 week consultation on Station Road (eastern end), Redhill.
- (Report and Annex A attached)*
- 11 LOCAL SUSTAINABLE TRANSPORT FUND - TRAVEL SMART - WAYFINDER SIGNAGE [EXECUTIVE FUNCTION]** (Pages 107 - 124)
- In June 2012, Surrey County Council was successful in securing an award of £14.3 million in grant funding from the Department of Transport's Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.9 million LSTF Key Component secured in July 2011.
- Both grants are for the period up to 31 March 2015 and jointly form the Surrey Travel SMART programme. As part of the Surrey Travel SMART programme, a total of £4.8 million has been allocated for sustainable travel improvements in Redhill/Reigate.
- This report asks Members to consider the final designs for wayfinding signs to be installed in Redhill town centre and the local area.
- (Report and Annexes A – E attached)*
- 12 SURREY TRADING STANDARDS WORK IN REIGATE AND BANSTEAD DURING 2013 [FOR INFORMATION ONLY]** (Pages 125 - 132)
- A report to provide an update on Surrey Trading Standards work affecting Reigate and Banstead Borough in 2013, including changes.
- (Report attached)*
- 13 CABINET FORWARD PLAN [FOR INFORMATION ONLY]** (Pages 133 - 136)
- Report attached*
- 14 LOCAL COMMITTEE FORWARD PLAN [FOR INFORMATION ONLY]** (Pages 137 - 138)
- Report attached*